

## Checklist – Rules and Regulations

- I am a current resident of Three Colonies and all homeowner dues are current.
- I will be in attendance at the event the entire time.
- I will turn in a list of guests to the clubhouse board member by 10:00 am the day of the event.
- I will be responsible for paying for any damage to the clubhouse and outside area.
- I will be held responsible to ensure that individuals under the age of 21 are not served alcohol.
- I agree that I am responsible for the actions of my guests and will not hold Three Colonies liable for any injuries to me or my guests.
- Children attending the event must be supervised at all times.
- No smoking is permitted in the clubhouse at any time.
- No pictures on the wall shall be removed.
- No nails, tape, tacks or pins of any kind will be attached to the walls, windows, door or ceiling tiles. Use of putty or plastitak for the walls only.
- All noise/music shall stop not later than midnight. If police are called for any reason, the function will immediately be ended.
- Rental of the clubhouse does not include use of the pool. The emergency exit door must stay locked at all times and no table or other items can block the emergency door.
- No more than 75 persons are allowed in the clubhouse at one time. This is the City of Fayetteville Fire Regulations.
- No one is permitted to park on the grass, common areas or other resident's property. Overflow parking is in front and the opposite side of the tennis courts.
- The stairs and upstairs areas are off limits during an event.

At end of event, the following must be completed:

- Take out all trash and place in receptacles beside the clubhouse in fenced area.
- Pick up anything that may be on the floor, tables or counter areas.
- When you leave, put the thermostat on 65 for heat and 80 for air conditioning.
- Make sure all lights are off except outside porch lights.
- Ensure front door is locked.

Meet the clubhouse board member at 12:00 the day after the event with the key and to inspect the clubhouse.